

eVA Interface and Integration Design Team – Import/Export Group

Meeting Minutes
July 24, 2003

Opening:

A meeting of the eVA import/export interface workgroup was called to order at 10:00 AM on 7/24/2003 in Richmond.

Present:

Regina Baxter, DMHMRSAS (phone)	Marion Lancaster, DGS
Richard Brough, DSS	Joy Lazarus, DMHMRSAS (phone)
Maria Hatcher, DGS	Parvin Mirshahi, DGS
Cheryl Kimball, DOLI/DCR (phone)	Jim Roberts, DMHMRSAS (phone)
Andy Kmett, VCE (phone)	

A. Approval of Agenda

The informal agenda:

- 1 – Implementation Status
- 2 – New Work
- 3 – Agencies General Status
- 4 – Policy Questions

B. Approval of Minutes

Previous meeting minutes reviewed.

C. Issues

Open Issues

Closed Issues

1. It was reported that vendors are having problems accessing the system on weekends. The group would like to know time periods when eVA Vendor Registration is not available.
Status: Marion Lancaster has contacted the eVA Contract Officer to give the exact time when the system should be available.

7/10/03 – The contract officer requested this information from AMS again. No response from AMS.

7/17/03 – Information supplied in the monthly interface meeting minutes (7/17/03)

D. New Business

1. Implementation Status
Nothing to report.
2. New Work
Nothing to report.

*** Note: Minutes reflect discussions, not final decisions. A separate document will be provided with final decisions.

3. Production Status

DGS –

- Maria Hatcher reported that AMS has completed analysis of the holding tank data and identified several columns that are not being populated by BizTalk. The BizTalk application will have to be modified, to populate some or all fields identified by AMS, before the data can be transferred to the eVA data warehouse. Maria, Marion and Parvin will discuss these changes and report to the agencies the decisions made and ask for feedback. After the completion of the analysis of the missing data, Maria will start coding the changes.

VDOT –

- Representatives not present.

DMAS –

- Representatives not present.

DSS –

- Richard Brough reported “status quo”.

DMME –

- Representatives not present.

ABC –

- Representatives not present.

DOLI –

- Cheryl Kimball reported that she continues to work on change orders. They are waiting on eVA UAT (system was taken down to be moved from New York to Sterling, VA) to start testing. Her contract expires July 30th.
- AMS will apply fix in UAT on July 31, 2003 to issue reported by Cheryl with requisition line comments added at the requisition header due to numbering sequence skipped. Maria and Cheryl will test fix. AMS has scheduled to move the fix to production on August 21, 2003.

DEQ –

- Representatives not present.

DCR –

- Cheryl Kimball reported that the agency was able to send through a few change order test files before UAT was taken down last Friday afternoon.

VATECH –

- Representatives not present.

UVA -

- Representatives not present.

VCU -

- Representatives not present.

DMHMRSAS–

- Jim Roberts reported that the interface has been implemented *at two regions - five agencies*. He is getting ready to implement the interface in *another region, four Agencies*, by the end of August or the beginning of September. *This leaves two more regions and seven agencies, prior to the end of December.*

JMU –

- Representatives not present.

ODU –

- Representatives not present.

VCE –

- Andy Kmett reported that the agency is now working on issues with the import (agency went live with the interface last week), such as commodity codes that need to be loaded into their ERP system. They will start testing the export interface next week.

*** Note: Minutes reflect discussions, not final decisions. A separate document will be provided with final decisions.

4. Agency General Status
DMV –
 - Representatives not present. Martha is on vacation this week.
8. Policy Questions
No new questions.

The next **weekly** interface meeting will be held on Thursday, July 31, 2003 at DGS in the ISS 9th floor conference room from 10:00 a.m. to 12:00 p.m. Please be prepared to give your agency's status on the import interface effort and problems if any.

Open Action Items

1. Find out if and how agencies will have access to the DGS Holding database. (Marion Lancaster)

05/29/2003 DGS is not planning on giving agencies access to the DGS Holding database. DGS is actively working with AMS on the design to load "holding tank" data into the eVA data warehouse. Agencies will then be able to access that information through the normal data warehouse reporting process.

Closed Action Items

No actions items closed at this session.

Prepared by Maria Hatcher

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